

MINUTES
STILLWATER COUNTY BOARD OF HEALTH
Monday, December 6, 2021 at 12:00 am
West Annex Meeting Room

- I. ATTENDANCE:** Tyrel Hamilton, Steve Riveland, Randy Smith
 - a. Staff:** Amy Stadel, Stephanie Ray, Nancy Rhode
 - b. Not Present:** Mark Crago, Natasha Sailer

- II. REVIEW OF MINUTES**
 - a.** Commissioner Riveland motioned to approve the November 8 meeting minutes; Randy seconded. All approved.
 - b.** Randy Smith motioned to approve the November 22 special meeting minutes; Commissioner Riveland seconded. All approved.

- III. NEW BUSINESS**
 - a.** No new business

- IV. UNFINISHED BUSINESS**
 - a.** Jopson-84 E. Ridge Rd
 - i.** There has been an official complaint on this property. The county does not have any permits for the property. The complaint that was filed by the citizen stated that this has been a 20-year construction project. KLJ recommends an outreach to the property owner. Randy motioned to have KLJ write a violation letter to the property owner stating that they are not in compliance with the county's septic permitting process and identifying their intent on the property. The sheriff's department will serve the letter to the resident. Steve seconded the motion. All approved.

- V. ROSEBUD WORK CAMP**
 - a.** Stephanie stated that the County Attorney's office did send out a violation letter last week. Forrest Mandeville and Stephanie met with Engineering West Thursday afternoon to talk about next steps. Take away actions from that meeting were that Engineering West will submit a boundary line adjustment to get that property in the ownership of Moran. Engineering West will then submit a conditional use permit. Once the boundary line adjustment is finalized, they will redo the flood plain process

- VI. STILLWATER RIVER RD FLOOD PLAIN**
 - a.** This is an active flood plain violation at 1283 Stillwater Rd. Sheila Kolar is the property owner. Sheila stated that she had spoken to Josh Juarez and was told that she could proceed without a permit. Stephanie informed her that is not the case. Stephanie helped Sheila with the permit. It is now under review.

VII. CO-OP AGREEMENT WITH DPHHS

- a. Stephanie-the BOH needs to take action on the co-op agreement. Commissioner Riveland made a motion to execute the co-op agreement with the Department of Public Health and Human Services for 2021. Randy seconded. All approved.

VIII. HOMESTEAD UPDATE

- a. Commissioner Hamilton has a letter from TDH Engineering. They are requesting more information. They are needing more access to all building roofs and sewer vents. They are requesting ability to cut and remove some of the sewer lines for sewer video equipment. It will be replaced by the contractor upon finishing the video. Access into living space; bathrooms, to video through the interior toilets. They are also requesting to excavate the previously abandoned line on lot 2. They are hoping to get in there in January to do this work.

IX. CROW CHIEF

- a. Commissioner Hamilton-Essex has submitted all of the documents to the Planning office. Essex will be preparing the quick claim deed. Randy motioned to prepare an RFP for the fence work on the Crow Chief Meadows lot. Commissioner Riveland seconded. All approved.

X. HEALTH OFFICER REPORT

- a. Health officer not present

XI. HEALTH NURSE REPORT

- a. Natasha gave a report to Randy Smith. The covid numbers are on a downward trend. There are currently 16 active cases with 6 hospitalized and 2 more deaths in the last week.

XII. ENVIRONMENTAL HEALTH UPDATE

- a. Stephanie-completed one interview last week for a sanitarian in training. Shannon Fisher was offered the position. Commissioner Hamilton would like Stephanie to reach out to KLJ and Engineering West and have them work with Shannon on the septic permitting process.
- b. Stephanie had a call from Richelle Selleck. She lives in the Rock-n-River subdivision. Richelle is making a complaint on the fact that the COSA for that subdivision allows 3 bedrooms, 2 baths. The subdivision has homes that are being built with 4 and 5 bedrooms rather than 3. She had been in contact with Josh Juarez over the summer and he had indicated that he could help walk her through the process and that he could make it to where those homes could handle 4-5 bedrooms. She is concerned that she will own these 2 lots and not be able to build her homes.

XIII. ADJOURN

- a. Commissioner Hamilton motioned to adjourn at 12:54 pm.

Amy Stadel-Environmental Health

